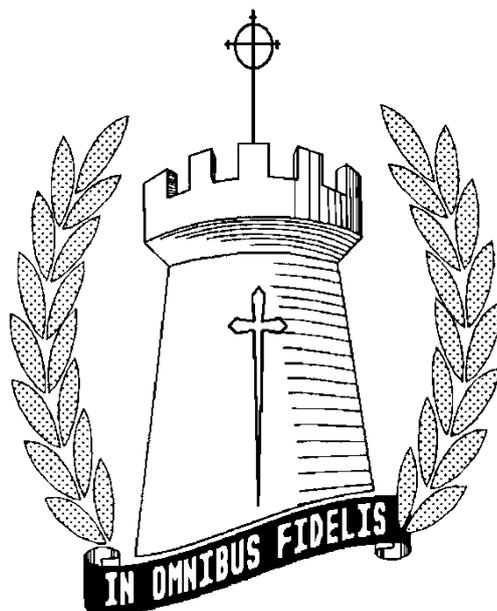


# ST. DAMIAN'S RC SCIENCE COLLEGE



## Careers: Provider Access Policy

<b>Approved by Governors:</b>	<b>October 2018</b>
<b>Date to be reviewed:</b>	<b>Annually</b>

# Careers: Provider Access Policy

*To develop pupils' knowledge, understanding and skills relevant to life in a rapidly changing world*

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact: Mrs M. Henshaw, Deputy Headteacher [Careers Leader]  
Telephone: 0161 330 5974; Email: [mhenshaw@stdamians.co.uk](mailto:mhenshaw@stdamians.co.uk)

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year Group	Autumn Term	Spring Term	Summer Term
8			ASPIRE Day – July 2019
9		KS4 Options	
10			ASPIRE Day – July 2019
11	Post 16 College Assemblies Post 16 Forum –Fri 26 <sup>th</sup> Oct 2018		

Please speak to our Careers Leader, Mrs M. Henshaw, to identify the most suitable opportunity for you.

## **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader, Mrs M Henshaw or Mrs H. Taylor, PSHE Co-ordinator.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre in the Lower Library, which is managed by the Careers Adviser, Mrs E Holdsworth. The Careers resources in the Lower Library are available to all students at lunch and break times.

## **Approval and review**

Approved: October 2018

Next review: October 2019

Signed: .....*Mrs B. Jones*, Chair of Governors

Signed: .....*Mr S Logue*, Head teacher